

Week of July 22
Board of Directors Meeting
July 23, 2024, 5:30 p.m.
Forest Preserve District of DuPage County Headquarters, Board Room

The Friends of the Forest Preserve District of DuPage County board of directors will conduct its meeting in person at the Danada headquarters building, located at 3S580 Naperville Road in Wheaton.

Call Meeting to Order – *Bob Watt, Chair*

Roll Call – *Joe Suchecki, Secretary*

Chair Comments – *Bob Watt, Chair*

Public Comments – *Bob Watt, Chair*

Action: Motion for Approving and Placing on file Meeting Minutes from May 21 – *Joe Suchecki, Secretary*

Mission Moment – Forest Preserve District Informational Presentation about the upcoming referendum – *Karie Friling, District Executive Director*

Old Business – *Bob Watt, Chair*

New Business – *Bob Watt, Chair*

- *Friends Forest Tour Report – one year anniversary– Mike Dyer, Vice Chair*

Committee Reports

- *Development Committee – Dave Stang, Committee Chair*
- *Finance Committee – Ashley Guest, Treasurer*
 - *Action: Motion to Accept Financial Dashboard Summary Report through May 31*
 - *Inform: 990 has been completed by Lauterbach and Amen on behalf of Friends*
 - *Inform: Finance committee meets after the board meeting to review policy document updates*

Ex-Officios and Staff Liaisons Report

- *Jeff Gahrns – District Commissioner and Ex-Officio Liaison*
- *Jeannine Kannegiesser – Chief Partnership and Philanthropy Officer, FPDDC*

Adjournment – *Bob Watt, Chair*

Upcoming Meetings

- Finance Committee Meeting – July 23 at 6:30 p.m. at District HQ
- Development Committee Meeting – August 7 at 5:30 p.m. at District HQ
- Board of Directors Meeting – September 24 at 5:30 p.m. at District HQ

Upcoming Events

- Volunteer Recognition Picnic – August 8
- Duck Race – September 5
- A Night for Nature – September 12
- Election Day – November 5
- Friends' Annual Meeting – November 19
- Giving Tuesday – December 3

Friends of the Forest Preserve District of DuPage County
Financial Dashboard Summary as of May 31, 2024

Statement of Financial Position (Balance Sheet)

	<u>@ 5/31/2024</u>	<u>@ 5/31/2023</u>	<u>@ 12/31/2023</u>
Cash Assets in Checking Account	\$ 63,586.42	\$ 152,512.64	\$ 314,420.41
Wintrust Wealth Management	1,225,033.86	975,640.81	869,335.26
Undeposited Funds	5,421.00	5,401.60	16,164.63
Other Assets	91.51	105.07	91.51
Total Assets	\$ 1,294,132.79	\$ 1,133,660.12	\$ 1,200,011.81
Total Liabilities (Accts Payable)	\$ -	\$ 188,167.75	\$ -
Total Assets less Liabilities	\$ 1,294,132.79	\$ 945,492.37	\$ 1,200,011.81

Statement of Profit and Loss (Income Statement)

	<u>@ 5/31/2024</u>	<u>@ 5/31/2023</u>
	<u>Actual</u>	<u>Actual</u>
Individual & Business Donations	\$ 155,863.76	\$ 247,576.47
Corporate & Business Grants	1,100.00	35,000.00
Special Events Income	19,369.26	5,862.85
Foundation Grants	-	-
Investment Income	9,754.34	614.62
Securities Income	-	-
Credit Card Fee Donations	81.75	251.24
Realized Gains	-	-
Unrealized Gains & Losses	12,944.26	12,711.08
In-kind Public Support & Goods	-	-
Total Income	\$ 199,113.37	\$ 302,016.26
Friends Operational Expenses	\$ 103,460.13	\$ 84,371.10
Unrealized Gains & Losses		
Distributions to District	0.00	183,917.75
Total Expenses and Distributions	\$ 103,460.13	\$ 268,288.85
Net Income	\$ 95,653.24	\$ 33,727.41
Total Unrestricted Funds	\$ 418,483.61	\$ 154,138.61
Restricted Funds @ 5/31	\$ 875,649.18	\$ 791,353.76

Friends of the Forest Preserve District of DuPage County
Financial Dashboard Summary as of May 31, 2024 (pg. 2)

Budget vs. Actual: Fiscal Year 2024

	<u>Actual</u>	<u>Budget</u>
Revenue		
Direct Public Grants	\$ 1,100.00	\$ 125,000.00
Direct Public Support	155,863.76	721,000.00
Investments	9,754.34	2,500.00
Special Events Income	19,369.26	26,500.00
Total Income	\$ 186,087.36	\$ 875,000.00
 Expenditures		
Awards and Grants	\$ 12,000.00	\$ 500.00
Business Expenses	-	100.00
Contract Services	79,019.82	336,150.00
Operations	6,357.53	25,419.00
Other Types of Expenses	-	2,200.00
Event Expenses	6,082.78	20,000.00
Travel and Meetings	-	500.00
Total Operating Expenditures	\$ 103,460.13	\$ 384,869.00
Net Operating Revenue	\$ 82,627.23	\$ 490,131.00
Other Revenue	\$ 13,026.01	\$ 1,500.00
Other Expenditures	-	1,032,000.00
Net Other Revenue	\$ (13,026.01)	\$ 1,030,500.00
Net Revenue	\$ 95,653.24	\$ (540,369.00)

Friends of the Forest Preserves of DuPage County							
Comprised of:		As of 12/31/2023	1/1/2024 through 5/31/2024		Fund Balances		
Programs:			Revenue	Expenses	@ 5/31/2024	Reimburse	Reimburse
100	Capital Funds						
	110 Mayslake	\$0.00	\$0.00	\$0.00	\$0.00		
	111 Mayslake Back Courtyard	0.00	0.00	0.00	\$0.00		
	112 Mayslake Staircase	0.00	0.00	0.00	\$0.00		
	130 Willowbrook	447,136.85	3,748.10	0.00	\$450,884.95		
	140 Natural Resource Restoration	38,891.00	0.00	0.00	\$38,891.00		
	150 Renewable Energy	0.00	0.00	0.00	\$0.00		
	Total 100 Capital Funds	\$486,027.85	\$3,748.10	\$0.00	\$489,775.95	\$0.00	\$0.00
200	Other Funds					Reimburse	Reimburse
	205 Conservation/Natural Resources	\$3,215.00	\$3,289.50	\$0.00	\$6,504.50		
	206 Belleau Woods Restoration	0.00	0.00	\$0.00	\$0.00		
	207 Blanding's Turtles Program	100.00	2,300.00	\$0.00	\$2,400.00		
	208 West Chicago Prairie Restoration	0.00	0.00	\$0.00	\$0.00		
	210 Mayslake Peabody Estate	300.00	31,850.00	\$0.00	\$32,150.00		
	215 Education General	0.00	1,000.00	\$0.00	\$1,000.00		
	220 St James Farm	0.00	250.00	\$0.00	\$250.00		
	225 Kline Creek Farm	2,000.00	350.00	\$0.00	\$2,350.00		
	230 Willowbrook Wildlife Center	315,878.93	12,970.60	\$0.00	\$328,849.53		
	235 Fullersburg Woods	775.20	2,520.00	\$0.00	\$3,295.20		
	238 Greene Valley	0.00	0.00	\$0.00	\$0.00		
	240 Danada Equestrian Center	4,329.00	395.00	\$0.00	\$4,724.00		
	245 Preserve Improvements	0.00	4,250.00	\$0.00	\$4,250.00		
	246 ADA Piers	0.00	0.00	\$0.00	\$0.00		
	250 Recreation Improvements	0.00	0.00	\$0.00	\$0.00		
	270 Volunteers	0.00	0.00	\$0.00	\$0.00		
	280 Land Acquisition	0.00	0.00	\$0.00	\$0.00		
	281 Land Management	0.00	0.00	\$0.00	\$0.00		
	Total 200 Funds	\$326,598.13	\$59,175.10	\$0.00	\$385,773.23	\$0.00	\$0.00
					Total 100 Capital Funds to be Reimbursed	\$0.00	\$0.00
	600 Special Events		\$19,369.26	\$6,082.78	\$13,286.48		
997	Unrestricted Funds	Gifts	\$385,753.57	\$116,820.91	\$97,377.35	\$405,197.13	
	Unclassified		\$100.00	\$0.00	\$0.00	\$100.00	
	Grand Total (Restricted & Unrestricted)		\$1,198,479.55	\$199,113.37	\$103,460.13	\$1,294,132.79	\$0.00
	Temporarily Restricted Funds:						
	Capital Programs		\$489,775.95				
	Other Non-Capital Programs		385,773.23				
	Unclassified		100.00				
			\$875,649.18				



MEMO

Date: July 9, 2024

To: Jeanine Kannegiesser – Chief Partnership & Philanthropy Officer

From: Bridget Dickinson – Accountant

CC: Andrew Brown – Director of Finance
Brian Kuszewski – Assistant Director of Finance

RE: 2Q2024 Postage Funds Reimbursement Request

The District respectfully requests \$165.79 for postage used by the Friends of the Forest Preserve. The funding request will be used to reimburse the District for expenditures previously incurred in its daily operations outlined in the chart below.

Thank you for your continued support of the District’s efforts and helping provide DuPage County residents with the highest level of services from the Forest Preserve District. Please see the detailed request below:

April 2024

Account	Class of Mail	Pieces	Postage	Fee Amount	Surcharge	Total Charged
Friends	1st Class Regular Flat	8	\$14.960	\$0.000	\$0.000	\$14.960
	1st Class Regular Letter	27	\$17.280	\$0.000	\$0.000	\$17.280
	No Class	16	\$0.000	\$0.000	\$0.000	\$0.000
	Sub Total	51	\$32.240	\$0.000	\$0.000	\$32.240
	Total Amount	51	\$32.240	\$0.000	\$0.000	\$32.240

May 2024

Account	Class of Mail	Pieces	Postage	Fee Amount	Surcharge	Total Charged
Friends	1st Class Regular Flat	2	\$3.740	\$0.000	\$0.000	\$3.740
	1st Class Regular Letter	88	\$56.320	\$0.000	\$0.000	\$56.320
	Ground Advantage	1	\$5.000	\$0.000	\$0.000	\$5.000
	Sub Total	91	\$65.060	\$0.000	\$0.000	\$65.060
	Total Amount	91	\$65.060	\$0.000	\$0.000	\$65.060

June 2024

Account	Class of Mail	Pieces	Postage	Fee Amount	Surcharge	Total Charged
Friends	1st Class Regular Flat	7	\$13.810	\$0.000	\$0.000	\$13.810
	1st Class Regular Letter	62	\$39.680	\$0.000	\$0.000	\$39.680
	Ground Advantage	3	\$15.000	\$0.000	\$0.000	\$15.000
	Sub Total	72	\$68.490	\$0.000	\$0.000	\$68.490
	Total Amount	72	\$68.490	\$0.000	\$0.000	\$68.490